

WEDMORE FIRST SCHOOL ACADEMY
MAIN GOVERNING BODY
MINUTES

For the Main Governors Meeting held on 31st January 2017 at 7.30 pm in the School Staff Room at Wedmore First School Academy, Wedmore

Present: Derek Logan	Pat Benjamin Val Jones Stephen Willis	Sue Ham Tom Gascoyne	Myra Ellis (Associate) Linda Leavey (Clerk)	Apologies: Jackie Hipwell Tim Moreman	Susan James Sarah Rant Andy Reeson
Item of Business	Points Discussed			Decisions Taken	Action Points
1. Welcome and Apologies	DL opened meeting at 7.35 pm by welcoming all. Meeting was quorate. Apologies accepted.				
2. Pecuniary Interests	PB and TG : Building Project (B2 Architects and Orme Architects)				
3. Minutes of Meeting	Minutes of meeting dated 08.12.16 circulated ahead of meeting. Approved by Committee and signed by DL. Additional inset day requested to allow teachers time to prepare new classes. Five currently booked. Query cover provided by Nursery and ASC. Governors in favour. No matters arising. <i>PB arrived 7.40 pm</i>			Minutes approved	
4. Matters Arising	None.				
5. Prevent	SH held Prevent Training at the end of the meeting. DL,SW,PB,TG&LL attended. Thanks to SH.				
6. Headteacher's Report	SH presented HT Report in JDH's absence (notes attached). <i>SW arrived 7.50 pm</i> Q: Will changing to Pupil Tracker be a difficult switch for teachers? SH/BL to visit Weare to ascertain and report back to staff. Lots of inputting for all staff to begin; inset day would help. May be a best fit model for school data and therefore in school's favour. Our current assessment system appears too rigorous and therefore not potentially not credible for that reason. Q: Can data be produced for parents? Potentially, system produces reports on whether pupils are meeting, exceeding or working towards expectations. WFSA is the only first school not to use Pupil Tracker. Discussing price. SiP partner pleased to see us providing a broader range of curriculum. He evaluated school and felt we knew where we are and clear of the things to improve on.				
7. MAT Update	SH led Governors through HT report				
8. Admissions	SH led Governors through HT report				
9. Governance	TM and SR had both requested temporary leave of absences for personal reasons. Two valuable members of Governing Body. Governors agreed to allow time out of 3 months. Agreed to run Parent Election for 1 vacancy bringing total governors up to 12 (maximum). Mindful of lack of governors at meetings for time being whilst TM and SR on leave. PB to step down Sept 2017.			Parent Election to run	
10. Safeguarding	Action Plan formed as a consequence of Mac Davison's visit last term. Discussions and quotes for fencing sought in region of £20,000. JJ feedback was to take sensible view of fencing. DL, PB & SH to meet at school to identify what is needed and complete				

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	<p>additional risk assessments.</p> <p>Daily safeguarding ongoing; remains significant amount of time for SH & JDH</p> <p>Introduction to Child Protection and Working Together Training for MC & ME. Good practice assures always a minimum of 2 members of staff trained to highest level to deal with safeguarding issues and also during holidays. We will have 4 trained once MC & ME completed training. SH to lead safe guarding training at KoW for WLT school staff later this term.</p>		
11. Reports from Sub Comms	<p><u>Finance & HR Committee</u> Minutes still in draft; DL gave overview.</p> <p>Finalising building costs; PB sent revised figures around to Committee. Still within figures/on safe ground. Governors <u>agreed</u> to go ahead with new furniture. Fund raising for school required - main priority to raise £8,500 in the 12 months after receiving funding. Design for updates to play area by swimming pool ongoing with staff. Great news building coming in below budget plus extra trimmings not anticipated. MC helped a lot to keep prices low. Ensure WFSA helps MC show case their good work. To be completed within the year. Official opening date 20th March at 2 pm with Josh Butler in attendance. Sky will be filming as they are tracking Josh for the day. Considering whether this is an issue for WFSA. School to consider Invitations/structure/content with letter out by end of half term. Fundraising on day, possible child competition to cut ribbon. Local press to be invited. DL: Agree Sky to attend and to obtain tape. PB: Not a lot of local press coverage in general for WFSA. Building moving day to be taken in addition to INSET day at end of term – parents to be notified before half term.</p> <p><u>Standards & School Improvements Committee</u> : Minutes circulated.</p>	Purchase new furniture	
12. Policies	Policies listed on Agenda were distributed ahead of meeting. All had been approved by sub-committee. Q: Which policies were new? SH: Forest School, Sun Protection, No Smoking and Self Harm. Governors ratified policies.	Policies Approved	SH
13. Health & Safety	Site security and fencing covered above.		
14. AOB	<p>a) JJ advised to seek a governor responsible for website. Q: Who is web provider? VJ sought 5 quotes for new web site; VJ to send links. Discussing. The role would involve regularly checking site is DfE compliant. SW agreed.</p> <p>b) Q: Will change in funding formula make positive difference to WFSA? VJ: Expect funding advice end February/March – remain optimistic. LA schools in different financial year.</p>	SW to become Web Governor	

Date of next meeting : Wednesday 22nd March 2017. 7.30 pm at School

Meeting closed at 8.45 pm

Signed Dated