

Working Family Code Check – Consent Form

Thank you for your enquiry about accessing your working family entitlement place with **Wedmore First School Academy & Nursery - Duck Class**. Before confirming the place, the eligibility code needs to be verified with Somerset Council. Please complete and sign this form to confirm that you agree to the checks being made.

Child's Legal Name:		Known as (if different from legal name):	
Child's Date of Birth:			
Parent/Carer (1) Name:		Parent/Carer (1) National Insurance No:	
Parent/Carer (1) Tel No/Email:			
Parent/Carer (2) Name:		Parent/Carer (2) National Insurance No:	
Parent/Carer (2) Tel No/Email:			
Working Family code: <i>(this is an 11-digit code)</i>			
If you are looking at claiming the working family entitlement with any other childcare providers, please list them here:			
<input type="checkbox"/> I confirm that the above information is correct <input type="checkbox"/> I confirm that I have read the information on this form <input type="checkbox"/> I consent to the Provider named above and Somerset Council using this information to verify my eligibility for the working family entitlement and that the Provider will be notified of the result of the check <input type="checkbox"/> I understand that the information will be held electronically <input type="checkbox"/> I understand that if I am eligible, the Local Authority will continue to check my eligibility and if they are notified that I am no longer eligible, they will inform my provider <input type="checkbox"/> I understand that if I am no longer eligible, I will have to pay for hours used. I understand that there is a Grace period which I may be able to use if working family entitlement has been claimed for my child at this setting in the previous funding period. <input type="checkbox"/> I confirm I have read the privacy notice overleaf			
Signature		Date	

Privacy Notice

Notification regarding the processing of personal data supplied on this form:

Data Controller	Wedmore First School Academy and Nursery, part of the Wessex Learning Trust
Data Protection Officer	Amy Brittan: dposchools@somerset.gov.uk
Purpose for processing	The information requested will be used to check your child's working family entitlement eligibility
Legal basis for processing	We are processing your personal data because we are required to do so by law (Article 6(1)(c) of the UK GDPR
By Law	Childcare Act 2016
Data Sharing	The personal data provided will only be disclosed to staff at this provider, staff in the Local Authority who have a right of access and where appropriate, any other early years setting that your child(ren) attends, as well as Somerset Councils software supplier, the Department for Education and Ofsted.
Transfers Abroad	This data is held within the EU and is accessible by the approved software provider
Data Retention	The personal data supplied on this form will be retained for as long as is necessary to meet our statutory requirements and legitimate interests and it will be disposed of in a manner appropriate to its sensitivity
Your rights	You have the right to ask Wedmore First School Academy & Nursery, or the Wessex Learning Trust, for a copy of your data, the right to rectify or erase your personal data, and the right to object to processing. However, these rights are only applicable if the provider has no other legal obligation concerning that data. You also have the right to complain to the regulator, https://ico.org.uk/
Consequences	If you do not supply this information to us, we will not be able to process your application for the extended entitlement. For more information see our privacy statement which is available on request or on our website www.wedmorefirstschool.org.uk